



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Rick Schmitt

DECEMBER 11, 2014

THURSDAY, DECEMBER 11, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER..... 5:50 PM
President Dalessandro called the meeting to order at 5:50 PM.
2. OATH OF OFFICE
Superintendent Schmitt administered the Oath of Office to board members Maureen "Mo" Muir and John Salazar.
3. PUBLIC COMMENTS REGARDING CLOSED SESSION
No public comments were presented.
4. CLOSED SESSION 5:55 PM
The Board convened to Closed Session at 5:55 PM to discuss the following:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
• 2 Issues

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro Jaycelin Bert, San Dieguito High School Academy
Beth Hergesheimer Sofia McMullen, Alternate, Canyon Crest Academy
Amy Herman (Absent) Renee Haerle, La Costa Canyon High School
Maureen "Mo" Muir Erica Lewis, Torrey Pines High School
John Salazar Hana Rivera Garza, Sunset Continuation/North Coast Alt. High Schools

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Ryan Yee, Principal, Oak Crest Middle School
Delores Perley, Chief Financial Officer
John Addleman, Director, Planning Services
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 5. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 5)
A. The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

B. PLEDGE OF ALLEGIANCE

President Dalessandro led the Pledge of Allegiance.

C. REPORT OUT OF CLOSED SESSION

The Board met in closed session; no action was taken.

6. APPROVAL OF MINUTES / REGULAR BOARD MEETING NOVEMBER 13, 2014

It was moved by Ms. Hergesheimer, seconded by Mr. Salazar, to approve the minutes of the November 13, 2014 Regular Board Meeting, as presented. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

ORGANIZATION OF THE BOARD(ITEM 7)

7a. NOMINATION / ELECTION OF BOARD PRESIDENT

It was moved by Mr. Salazar seconded by Ms. Muir, that nominations be closed and that Beth Hergesheimer be elected President of the Board for 2015. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

7b. PASSING OF THE GAVEL TO THE NEWLY ELECTED PRESIDENT OF THE BOARD

Current President Dalessandro passed the gavel to the newly elected president.

7c. RECOGNITION OF OUTGOING PRESIDENT

Superintendent Schmitt acknowledged Ms. Joyce Dalessandro by presenting her with a gift and a bouquet of flowers.

7d. ELECTION OF VICE PRESIDENT

It was moved by Ms. Dalessandro, seconded by Mr. Salazar, that nominations be closed and that Amy Herman be elected as Vice-President of the Board for 2015. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

7e. ELECTION OF CLERK

It was moved by Ms. Muir, seconded by Ms. Dalessandro, that nominations be closed and that John Salazar be elected as Clerk of the Board for 2015. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

7f. APPOINTMENT OF BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY

It was moved by Ms. Dalessandro, seconded by Mr. Salazar, that Eric Dill, Associate Superintendent of Business Services, be appointed to serve as Board Representative to the North City West Joint Powers Authority, for 2015. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

7g. APPOINTMENT OF ALTERNATE BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY

It was moved by Ms. Muir, seconded by Ms. Dalessandro, that Superintendent Rick Schmitt be appointed to serve as Alternate Board Representative to the North City West Joint Powers Authority, for 2015. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

7h. ESTABLISH DATE, TIME AND PLACE OF REGULAR MEETINGS OF THE BOARD FOR 2015

It was moved by Ms. Dalessandro, seconded by Mr. Salazar, that the San Dieguito Union High School District Board Meetings be scheduled for 2015, as presented. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

7i. APPOINTMENT OF BOARD SECRETARY AND RE-ADOPTION OF BOARD POLICIES

It was moved by Ms. Muir, seconded by Mr. Salazar, that the Board re-adopt all Board Policies and appoint the Superintendent to serve as Board Secretary, as specified in Bylaw #9320. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

*IMMEDIATELY FOLLOWING ACTION ON THIS ITEM, AT 6:44 PM, THE BOARD TEMPORARILY ADJOURNED AND SUMMONED A MEETING OF THE SAN DIEGUITO PUBLIC FACILITIES AUTHORITY, THEN RECONVENED THE REGULAR MEETING AT 6:46 PM.

NON-ACTION ITEMS(ITEMS 8 - 10)

8. BOARD REPORTS AND UPDATES STUDENT BOARD / BOARD OF TRUSTEES

A. STUDENT UPDATES

Students gave updates on events and highlights at their schools.

B. BOARD OF TRUSTEES

Ms. Muir met with Mr. Dill to review the agenda.

Mr. Salazar attended the memorial service for Mr. Chodorow, and attended the Torrey Pines HS v Cathedral Catholic High football game, and toured the Oak Crest MS campus.

Ms. Dalessandro attended the memorial service for Mr. Chodorow held at Torrey Pines HS gym, the Pacific Trails MS Planning meeting, and the Encinitas School Liaison committee meeting.

Ms. Hergesheimer had nothing to report.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt congratulated Ms. Muir for being elected to the Board, and Mr. Salazar and Ms. Herman for their re-election to the Board. Mr. Schmitt, Ms. Dalessandro and staff attended a meeting with the City of Encinitas to discuss the short- and long-term construction projects within the City. He also gave an update on the recent electronic threats at Torrey Pines HS and Canyon Crest Academy.

10. SCHOOL UPDATE / OAK CREST MIDDLE SCHOOL RYAN YEE, PRINCIPAL

Principal Yee gave an update highlighting Oak Crest Middle School instruction, structure and culture. Instruction update included Common Core, realigning ESL; Structure included Prop AA projects including installing classroom blinds, moving to the block schedule, and how to build more collaboration time into the schedule; and the Culture update included 22 student led clubs on campus this year, and instructional rounds which are the opportunity for teachers to observe their colleagues.

CONSENT ITEMS.....(ITEMS 11 - 15)

It was moved by Ms. Dalessandro, seconded by Ms. Muir, that Consent Agenda Items #11-15 be approved as presented. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. San Diego County Office of Education (SDCOE) and San Dieguito Union High School District (SDUHSD), for a participation agreement for operation of SDUHSD's Regional Occupational Program (ROP) courses and services and distribution of ROP funds from SDCOE to SDUHSD, during the period July 1, 2014 through June 30, 2015, at no cost to the district.
2. Northrop Grumman Systems Corporation, to provide a community school-to-work program, during the period December 17, 2014 through May 20, 2015, at no cost to the district.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. California Space Management, Inc. (ICA), to provide a preventive maintenance plan for the Power Pro high density mobile filing system, during the period December 12, 2014 through December 11, 2016, in the amount of \$1,066.56, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #4635190067, for reimbursement of educational costs and attorney fees, for the period through December 11, 2014, in the amount of \$15,000.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements and all related pertinent documents:

1. Western Flooring, Inc., to scrub, screen, and apply two coats of Contender gym finish to Torrey Pines High School gym floor, during the period December 15, 2014 until completed, for an amount not to exceed \$1,944.00, to be expended from the General Fund 03-00.
2. School Services of California, Inc. to provide the District with fiscal and mandated cost claims services and the CADIE and SABRE reports, during the period January 1, 2015 through December 31, 2015, for an amount not to exceed \$4,020.00 plus expenses, to be expended from the General Fund 03-00.
3. Mission Linen Supply dba Mission Linen and Uniform Service, to provide work shirts, work pants, work shorts, shop towels, glass towels, laundry bags, and laundry service for the San

Dieguito Union High School District Transportation Department, during the period December 12, 2014 through December 11, 2017, for an annual amount not to exceed \$4,850.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Siemens Industry, Inc., to provide Proposition 39 California Clean Energy Jobs Act energy planning and implementation services B2015-02, including program assistance, screening, energy audits, preparation and submittal of energy expenditure plan(s) to the California Energy Commission for approval, and implementing approved projects, during the period December 12, 2014 through June 30, 2021 or contract termination, for an annual amount not to exceed the district's approved allocation of funding of approximately \$483,345.00 over a five year period, to be expended from the General Fund/Restricted 06-00 Proposition 39 funds.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Orrick, Herrington & Sutcliffe, LLP, to provide bond counsel services for District General Obligation Bond, during the period December 12, 2014 through June 30, 2015, on a fixed fee in an amount not to exceed \$45,000.00, contingent upon closing of a bond sale and to be expended from future cost of issuance.
2. Hawkins Delafield & Wood, LLP, to provide disclosure counsel services for District General Obligation Bond, during the period December 12, 2014 through June 30, 2015, on a fixed fee in an amount not to exceed \$25,000.00, contingent upon closing of a bond sale and to be expended from future cost of issuance.
3. Geocon, Inc., to provide geotechnical services for Increment 2 of Phase 1 front entry site improvements at Torrey Pines High School, during the period November 5, 2014 through completion, on a fixed fee in an amount not to exceed \$2,500.00, to be expended from Building Fund—Prop 39 Fund 21-39.
4. McCarthy Building Companies, Inc., to establish a Final Guaranteed Maximum Price (GMP) to Lease Lease/Back Agreement at Earl Warren Middle School for the Interim Housing Project, during the period December 12, 2014 through completion, Final GMP in an amount of \$2,995,234.00, to be expended from Building Fund—Prop 39 Fund 21-39.
5. Tk1sc, Inc., to provide building commissioning for six structures at Earl Warren Middle School, during the period December 12, 2014 through completion, in the amount of \$49,500.00, to be expended from Building Fund—Prop 39 Fund 21-39.

6. Class Leasing LLC, to provide 32 relocatable buildings for an 18 month lease at Earl Warren Middle School, during the period April 1, 2015 through October 1, 2016, in the amount of \$992,415.00, to be expended from Building Fund–Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. American Fence Company, Inc., amend contract CA2015-05 to provide temporary construction fence at San Dieguito High School Academy, during the period December 12, 2014 through April 12, 2015, increasing the amount by \$1,881.65 for a new total amount of \$3,165.65, to be expended from Building Fund–Prop 39 Fund 21-39.
2. Bob's Crane Service, amend contract CA2015-04 to provide additional crane and rigging service to remove and load kiln at San Dieguito High School Academy, during the period August 22, 2014 through completion, increasing the amount by \$428.00 for a new total amount of \$2,375.40, to be expended from Building Fund–Prop 39 Fund 21-39.
3. SVA Architects Inc., amend contract CA2014-20 to provide updated landscape architect plan and layout between the tennis courts and bleachers at San Dieguito High School Academy, during the period December 12, 2014 through completion, increasing the amount by \$4,250.00 for a new total amount of \$130,265.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. SVA Architects Inc., amend contract A2013-166 to provide updated drawings for new energy code requirements (Title 24) at San Dieguito High School Academy, during the period December 12, 2014 through completion, increasing the amount by \$14,850.00 for a new total amount of \$3,451,130.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. Mod Space Inc., amend contract CA2014-12 to provide insurance coverage for the construction trailer rental at Canyon Crest Academy, during the period October 4, 2013 through October 3, 2014, increasing the amount by \$567.00 for a new total amount of \$4,216.18, to be expended from Building Fund–Prop 39 Fund 21-39.
6. Lionakis, amend contract CA2014-17 to provide updated design plans for Warren Hall and Food Services at Earl Warren Middle School, during the period December 12, 2014 through completion, increasing the amount by \$326,400.00 for a new total amount of \$1,915,850.00, to be expended from Building Fund–Prop 39 Fund 21-39.
7. Siemens Industry, Inc., Energy Services Contract to begin work on phase 3 of the mechanical, operational, and energy efficiency related improvements at Torrey Pines High School and Canyon Crest Academy, as noted in the energy service contract B2009-17, to be performed upon receipt of a written notice to proceed from the District, during the period December 12, 2014 through completion, for an amount not to exceed \$1,995,855.00, to be expended from Building Fund – Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Oak Crest Middle School Field Access Project CB2014-12, contract entered into with Rocky Coast Builders, Inc., decreasing the contract amount by \$74,693.00 for a new total of \$857,724.00, and extending the contract 117 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Oak Crest Middle School Field Access Project CB2014-12 contract entered into with Rocky Coast Builders, Inc.

L. ADOPTION OF RESOLUTION / LEASE-LEASEBACK

Adopt the resolution approving and authorizing execution of Site Lease, Sublease Agreement, and Construction Services Agreement for the Lease-Leaseback Agreement with McCarthy Building Companies, Inc. for the construction of the Earl Warren Middle School Interim Campus, to be expended from Building Fund-Prop 39 Fund 21-39, as presented.

DISCUSSION / ACTION ITEMS (ITEMS 16 - 18)

16. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2015

Motion by Ms. Dalessandro, seconded by Ms. Muir, to nominate Beth Hergesheimer as candidate for CSBA Delegate Assembly, 2015. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

17. ADOPTION OF 2014-15 DISTRICT GENERAL FUND / FIRST INTERIM BUDGET

Motion by Ms. Muir, seconded by Ms. Dalessandro, to adopt the 2014-15 District General Fund, First Interim Budget and Certification, as presented. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

18. ADOPTION OF RESOLUTION DEDICATING AN INTEREST IN REAL PROPERTY AND RIGHT-OF-WAY

- PUBLIC HEARING – President Hergesheimer opened the hearing at 7:26 PM. There being no comment, the hearing was closed at 7:27 PM.
- Motion by Ms. Dalessandro, seconded by Mr. Salazar, to adopt the Resolution Conveying an Interest in Real Property Permanent Non-Exclusive Easement and Right-of-Way to the Olivenhain Municipal Water District, for the purpose of access to erect, construct, reconstruct, replace, repair, maintain, and use a pipeline or pipelines for any and all purposes, together with any other facilities, fixtures and appurtenances, including, but not limited to, facilities for power transmission and communication at the La Costa Valley site, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as presented. Ayes: Dalessandro, Hergesheimer, Muir, Salazar; Noes: None; Absent: Herman. *Motion unanimously carried.*

INFORMATION ITEMS..... (ITEMS 19 - 29)

19. PUBLIC NOTICE / 2013-2014 REPORT ON STATUTORY SCHOOL FEES AND FINDINGS

This item was submitted for first read and will be resubmitted for action on January 15, 2015.

20. REVIEW OF DESIGN CONCEPT & MATERIALS / EARL WARREN MS

Mr. Addleman and Architect Steven Kendrick with Lionakis gave an update on the Earl Warren MS design concept including the Interim campus, and the materials selected for the school.

21. PROP AA SERIES B BOND UPDATE / UNDERWRITER OPTIONS

Mr. Dill, Mr. Addleman and Mr. Adam Bauer with Fieldman, Rolapp & Associates gave an update on the Prop AA Series B Bonds and the underwriter options including advantages and disadvantages between competitive and negotiated sale of bonds.

22. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

23. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT

Ms. Norton had nothing to report.

24. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ASSOCIATE SUPERINTENDENT

Dr. Grove gave a brief update on the second meeting of the High School Enrollment Study Group.

25. PUBLIC COMMENTS –


Lucile Lynch requested the Board look into to forming a committee to reconsider building a swimming pool in the district.

26. FUTURE AGENDA ITEMS – None presented.

27. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

28. CLOSED SESSION – Nothing further to report.

29. ADJOURNMENT OF MEETING - Meeting adjourned at 8:17 PM.



John Salazar, Board Clerk

01/15/15

Date



Rick Schmitt, Superintendent

01/15/15

Date